



OFFICE of the PROVOST  
EAST TENNESSEE STATE UNIVERSITY

## EMERITUS REQUEST FORM

After an affirmative vote in the Department of \_\_\_\_\_, I am requesting  
Emeritus status for \_\_\_\_\_ upon his/her retirement.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

I concur with this request:

Recommended:

\_\_\_\_\_  
Dean

\_\_\_\_\_  
Date

Recommended:

Approved:

\_\_\_\_\_  
Kimberly D. McCorkle  
Provost and Senior Vice President for Academics

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Brian Noland  
President

\_\_\_\_\_  
Date

**Process:** The faculty member submits a request and curriculum vitae to the department chair for consideration for emeritus status. Following an affirmative review by the department, the Chair initiates this form and submits it, along with the faculty member's curriculum vitae, to the Dean. After review, the Dean will forward the request to the Office of the Provost ([provost@etsu.edu](mailto:provost@etsu.edu)) for recommendation to the President.

*Electronic signatures are accepted.*

*Emeritus Policy:* [https://www.etsu.edu/policies/academic/faculty\\_emeritus.php](https://www.etsu.edu/policies/academic/faculty_emeritus.php)

*Attachment: Curriculum Vitae*

Updated: July 2021